
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - December 11, 2025

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Thursday, December 11, 2025, R.M. Office, 102 Minard Road., Lampman, Saskatchewan.

2025-12-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 8:05 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Todd Fichter
4 - Murray Wheeler
5 - Brian Fornwald
6 - Calvin Christensen
Reeve - Pius Loustel
Administrative Consultant - Greg Wallin
Administrator - Jadon Carnduff
Administrative Intern - Brenden Palmer

2025-12-2 MEETING RECESS

This meeting of Council will recess at 12:00 p.m. for a lunch break if the meeting is still in progress.

2025-12-3 CONFLICTS OF INTEREST

No conflicts of interest were declared.

2025-12-4 ADDITIONS TO AGENDA

That item 15.10 Fallen Heroes Memorials be added to the Agenda under New Business.

That item 15.11 Lake Roy Watershed be added to the Agenda under New Business.

2025-12-5 ADOPTION OF AGENDA

-Blake Fornwald - That the Agenda for this meeting be adopted as presented and attached to forming part of these minutes.

Carried

2025-12-6 MINUTES

6.1) November 13, 2025 Regular Meeting

-Calvin Christensen - That the minutes of the November 13, 2025 meeting of Council be approved as read.

Carried

6.2) October 9, 2025 Special Meeting

-Brian Fornwald - That the minutes of the October 9, 2025 special meeting of Council be approved as read

Carried



2025-12-7 BANK RECONCILIATION

-Murray Wheeler - That the October, 2025 bank reconciliation be hereby approved as presented.
Carried

2025-12-8 CASH STATEMENT

-Todd Fichter - That the Statement of Receipts and Payments for the month of November, 2025 be adopted as presented.
Carried

2025-12-9 CORRESPONDENCE

-Calvin Christensen - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.
Carried

2025-12-10 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

-Brian Fornwald - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.
Carried

2025-6-11 COUNCIL INDEMNITIES

-Brian Fornwald - That the Council Indemnities for the month of November, 2025 presented to this meeting be accepted for payment.
Carried

2025-12-12 ACCOUNTS

-Murray Wheeler - That the accounts covered by cheque no.'s 7906 to 8008 in the amount of \$424,712.13, electronic funds transfers VP no.'s 808 to 828 in the amount of \$155,237.42, and direct payroll payments no's 3241 to 3268 for the amount of \$68,527.79 be approved for payment.
Carried

2025-12-13 DELEGATIONS

Jordan Kowecki - Chamney Crushing

Jordan Kowecki, a representative of Chamney Crushing, met with Council to discuss the R.M. of Browning No. 34's gravel stockpile needs.

2025-12-14 UNFINISHED BUSINESS

14.1.1) Wage Increase

- Calvin Christensen - That the R.M. of Browning No. 34 increase the wages and salaries of the employees of the municipality as per Schedule "A" as attached to and forming part of these minutes.
Carried

Councillor Brian Fornwald declared a conflict of interest and left the meeting at 11:28 a.m.

14.1.2) Wage Increase, Barb Fornwald

-Murray Wheeler- That the R.M. of Browning No. 34 increase the hourly wage of R.M. custodian Barb Fornwald by seventy-five (75) cents per hour to a total of twenty-five dollars and twenty-five cents (\$25.50) per hour.
Carried

Councillor Brian Fornwald returned to the meeting at 11:34 a.m.



14.1.2 Wallin Agency Ltd.- Rate Increase

-Calvin Christensen - That the R.M. of Browning No. 34 sign an Addendum to the Administrative Consultant Agreement with Wallin Agency Ltd. as per Schedule "B" as attached to forming part of these minutes.

Carried

14.3) Road Construction Update

14.3.1 Range Road 2060 Change Order

-Brian Fornwald- That the R.M. of Browning No. 34 approve Change Order No. 1 submitted to the R.M. by MPE Engineering on behalf of JJ Trucking for additional drying and compaction of imported clay for the impacted embankment of the Range Road 2060 road construction project; and that the R.M. of Browning No. 34 agree to pay the total expenses contained therein in the sum of thirty-six thousand, three hundred dollars (\$36,300.00).

Carried

14.3.2 ACAN - Calvin engineering

-Calvin Christensen- That administration advertises on SaskTenders an Advance Contract Award Notice to have MPE provide services to continue with the completion of Range Road 2060.

Carried

14.3.3 Browning Street Closures

-Calvin Christensen - That the R.M. of Browning No. 34 hold a public hearing to discuss the possible closure of the roads on Plan A 1352 (Hamlet of Browning) at 10 a.m. Wednesday, January 7, 2026 and that all adjacent landowners be sent by mail a copy of the notice to hold said hearing.

Carried

14.4) 102 Minard Road

14.4.1 102 Minard Road Lighting Upgrades

-Murray Wheeler - That the R.M. of Browning No. 34 accept the tender from Back Country Electric Ltd. for the quoted amount of four thousand one dollars and thirty-four cents (\$4,001.34), taxes not included, to upgrade indoor office lighting to LED light panels located at Blk/Par G-Plan 101903723 Ext 1 Plan 102001093 (102 Minard Road, Lampman, SK); and that the R.M. of Browning No. 34 accept the tender from Back Country Electric for the quoted amount of one thousand, seven hundred eighty-seven dollars and fifty-five cents (\$1,787.55) to install indoor LED strip lighting at the R.M. of Browning office, located at Blk/Par G-Plan 101903723 Ext 1 Plan 102001093 (102 Minard Road, Lampman, SK).

Carried

14.4.2 102 Minard Road Roof Repairs

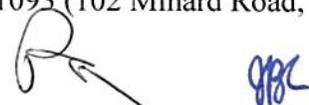
-Richard Brokop - That the R.M. of Browning No. 34 table discussion regarding bids received for roof repairs at Blk/Par G-Plan 101903723 Ext 1 Plan 102001093 (102 Minard Road, Lampman, SK) to the February 11, 2026 Regular Meeting of Council.

Carried

14.2.3 102 Minard Road Window Replacement

-Richard Brokop - That Administration contact FSK Construction for the purposes of obtaining a quote to replace two windows on the second floor with opening windows at the R.M. of Browning No. 34 Office located at Blk/Par G-Plan 101903723 Ext 1 Plan 102001093 (102 Minard Road, Lampman, SK).

Carried



14.5) 104 Minard Road

14.5.1 104 Minard Road Boilers

- Murray Wheeler - That the R.M. of Browning No. 34 accept the bid received from Mid-City Plumbing and Heating Inc. for the quoted price of thirty-six thousand, two hundred thirty-two dollars and seventy-five cents (\$36, 232.75), taxes included, to replace two boilers at Blk/Par E-Plan 101863324 Ext 0 (104 Minard Road, Lampman, SK).

Carried

15.2) Year End Accounts

- Brian Fornwald - That the Administrator and Reeve be authorized to pay any 2025 invoices as required before the January 8, 2025 regular meeting.

Carried

15.3) Bylaw No. 2025-4 - Mutual Aid

15.3.1) First Reading

- Calvin Christensen - That Bylaw No. 2025-4, being a bylaw to provide mutual aid, be introduced and read for the first time.

Carried

15.5.2) Second Reading

- Blake Fornwald - That Bylaw No. 2025-4 be read for the second time.

Carried

15.5.3) Consent for Third Reading

- Richard Brokop - That the third and final reading of Bylaw No. 2025-4 be permitted at this meeting.

Carried Unanimously

15.1.4) Third Reading

- Murray Wheeler- That Bylaw No. 2025-4, being a bylaw to provide mutual aid, be read for the third and final time, now be adopted, signed, and sealed as a bylaw of the R.M. of Browning No. 34.

Carried

15.4) CTP Application

15.4.1 CTP Application Township Road 62

- Murray Wheeler - That the R.M. of Browning No. 34 apply to the Rural Integrated Roads for Growth to have Township Road 62 N of 10, 11, 12-6-6 W2M added to the Clearing the Path Corridor System.

Carried

15.4.2 CTP Application Grid 700

- Richard Brokop - That the R.M. of Browning No. 34 apply to the Rural Integrated Roads for Growth to reallocate the Clearing the Path Corridor to Grid 700 N of 9, 10, 11, 12-4-6 W2M and N of 7, 8-4-5 W2M.

Carried



15.6) Proposed Residential Subdivision - NW 35-4-4 W2M

-Richard Brokop - That the R.M. of Browning No. 34 has no objection to the proposed residential subdivision of NW 35-4-4 W2M; and that we are not aware of any land uses in the vicinity that would be incompatible or affected by this subdivision, we have no facilities that would be affected; a Servicing Agreement should not be required as this parcel is adjacent to the roadway; and that a municipal reserve is not required as this is the first subdivision of the parcel.

Carried

15.7) Proposed Residential Subdivision - SE 4-5-4 W2M

-Richard Brokop - That the R.M. of Browning No. 34 has no objection to the proposed residential subdivision of SE 4-5-4 W2M; and that we are not aware of any land uses in the vicinity that would be incompatible or affected by this subdivision, we have no facilities that would be affected; a Servicing Agreement should not be required as this parcel is adjacent to the roadway; and that a municipal reserve is not required as this is the first subdivision of the parcel.

Carried

15.8) Municipal Revenue Sharing Grant

- Calvin Christensen - That the Council of the R.M. of Browning No. 34 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

15.9) Lampman School - Playground Project

-Brian Fornwald - That the R.M. of Browning No. 34 agrees to provide a reasonable level of service and labour when called upon by the Lampman School for the Lampman School Playground Revitalization Project.

Carried

15.10 Fallen Heroes

-Richard Brokop - That the R.M. of Browning No. 34 purchase four (4) digital-only memorials, with photos, of fallen soldiers from the R.M. of Browning who served Canada during the Second World War from the Canadian Fallen Heroes Foundation for the price of six hundred dollars (\$600.00), taxes not included.

Carried

15.10.1 Extend Meeting

-Pius Loustel - That this meeting be extended for fifteen (15) minutes, the time being 12:17 p.m.

Carried



2025-12-16 FOREMAN ITEMS TO DISCUSS

16.1) Silver Dirtworks

-Brian Fornwald - That the R.M. of Browning No. 34 contract Silver Dirtworks Inc. for the purpose of supplying services to cut ditch bottoms in the R.M. of Browning No. 34 for any pass not completed by R.M. mowers in 2026 at the 2025 hourly rate of one hundred ninety-five dollars (\$195.00) per hour.

Carried

16.2) Range Road 2065 - E of 6, 7-4-6 W2M No Through Road Sign

-Todd Ficher- That the R.M. of Browning No. 34 install a "No Through Road" sign at the following location advising southbound traffic:

- SW 5-4-5 W2M facing traffic from the south.

Carried

16.3 Grid 700 and Range Road 2065 Stop Signs

-Todd Fichter - That the R.M. of Browning No. 34 install a stop sign at the following location:

-SE 18-4-6 W2M stopping traffic from the north.

Carried

16.4) Seasonal Layoffs

-Brian Fornwald - That the R.M. of Browning No. 34 issue a layoff notice to Jordan Kreics; and that his last day of work be Wednesday, December 31, 2025, therefore fulfilling the requirements for minimum notice of the layoff.

Carried

2025-12-17 NEXT MEETING

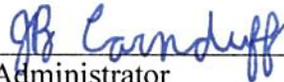
The next meeting be held on Thursday, January 7, 2025 at 8:00 a.m.

Carried

2025-12-18 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 1:27 p.m.

Carried



Administrator



Reeve