Policy Manual	Authority: Approved by Council	Type: Administration
	Effective date: October 10, 2024	Revised date: October 10, 2024
	Policy No. 200-15 Change of Ownerships	

R.M. of Browning No. 34

Policy No. 200-15 Change of Ownerships

October 10, 2024

- 1. The Administrator shall update the tax roll when the following are received:
 - a. SAMA Change of Ownership; and
 - b. Notice in writing from new owner of property.
- 2. It shall be the responsibility of any property holder to notify the municipality in writing when they become liable to be assessed for property in the municipality.
- 3. The municipality shall not be responsible for refunding taxes on any property that was paid by the former owner of property.

Document Revision History:

Document Title	Revision Date	Approved By
Policy No. 200-1 Change of Ownerships	October 10, 2024	Council