
RURAL MUNICIPALITY OF BROWNING NO. 34

Minutes - July 8, 2025

A regular meeting of the Council of the Rural Municipality of Browning No. 34 was held on Tuesday, July 8, 2025, R.M. Office, 102 Minard Road., Lampman, Saskatchewan.

2025-7-1 CALL TO ORDER

Reeve Loustel called the meeting to order. The time being 7:01 a.m. The attendance being as follows:

Division # 1 - Richard Brokop
2 - Blake Fornwald
3 - Vacant
4 - Murray Wheeler
5 - Brian Fornwald
6 - Calvin Christensen
Reeve - Pius Loustel
Administrative Consultant - Greg Wallin
Administrator - Jadon Carnduff



2025-7-2 MEETING RECESS

This meeting of Council will recess at 12:00 p.m. for a lunch break if the meeting is still in progress.

2025-7-3 CONFLICTS OF INTEREST

There were no conflicts of interest declared at this meeting.

2025-7-4 ADDITIONS TO AGENDA

Items 14.5 and 14.6

- Murray Wheeler - That Item 14.5) Pickup Truck and Item 14.6) Pickup Truck Warranty be added to the Agenda under Unfinished Business.

Carried

Items 15.11, 16.3, 16.4, and 16.5

- Pius Loustel - That Item 15.11) David Dyer be added to the Agenda under New Business; and that Item 16.3) Unit 47, Item 16.4) Policy 400-1 - Dust Control, and Item 16.5) Kingston Midstream Dust Control be added to the Agenda under Foreman Items to Discuss

Carried

2025-7-5 ADOPTION OF AGENDA

- Calvin Christensen - That the Agenda for this meeting be adopted as presented and attached to forming part of these minutes.

Carried

2025-7-6 MINUTES

- Richard Brokop - That the minutes of the June 12, 2025 meeting of Council be approved as read.

Carried

- Brian Fornwald - That the minutes of the June 25, 2025 meeting of Council be approved as read.

Carried

2025-7-7 BANK RECONCILIATION

- Blake Fornwald - That the May, 2025 bank reconciliation be hereby approved as presented.

Carried

2025-7-8 CASH STATEMENT

- Murray Wheeler - That the Statement of Receipts and Payments for the month of June, 2025 be adopted as presented.

Carried

2025-7-9 CORRESPONDENCE

- Calvin Christensen - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

2025-7-10 COMMITTEE MEETINGS/INFORMATION/REPORTS/CONCERNS

- Brian Fornwald - That the committee meeting minutes, information, reports and concerns presented to this meeting now be filed for future reference of Council and Administration.

Carried

2025-6-11 COUNCIL INDEMNITIES

- Calvin Christensen - That the Council Indemnities for the month of May, 2025 presented to this meeting be accepted for payment.

Carried

2025-7-12 ACCOUNTS

- Richard Brokop - That the accounts covered by cheque no.'s 7631 to 7696 in the amount of \$311,985.53, the electronic funds transfers for the month of June, 2025 in the amount of \$40,428.33, and direct payroll payments no's 3109 to 3133 for the amount of \$54,993.22 be approved for payment.

Carried

2025-7-13 DELEGATIONS

10:00 a.m. - Sgt. Mike Chateaufneuf - RCMP

Sgt. Mike Chateaufneuf of the Estevan RCMP Detachment met with Council to introduce himself and discuss the RCMP quarterly statistics for the municipality.

2025-7-14 UNFINISHED BUSINESS

14.3) Foreman Position

- Calvin Christensen - That the Public Works/Relations Committee and Administration meet with Dean Marshall to discuss the Foreman position.

Carried

14.4) Employee Wages and Salaries

14.4.1) Jadon Carnduff

- Calvin Christensen - That Administrator Jadon Carnduff be granted a raise of eight thousand, one hundred dollars (\$8,100.00) per year to increase his salary to one hundred five thousand dollars (\$105,000.00) per year effective July 1, 2025.

Carried

Page 3 of Minutes - July 8, 2025

14.4.2) Michelle Johnson

- Richard Brokop - That Administrative Assistant Michelle Johnson be granted a raise of ninety-seven cents (\$0.97) per hour to increase her wage to twenty-eight dollars (\$28.00) per hour effective July 1, 2025.

Carried

14.5) Lampman Fire and Rescue

- Calvin Christensen - That the R.M. of Browning No. 34 request Lampman Fire and Rescue to obtain quotes for a rapid response truck to present at the next regular meeting of Council.

Carried

14.5) Pickup Truck

- Murray Wheeler - That Motion No. 2025-6-14-14.4 be rescinded; and that the R.M. of Browning No. 34 purchase a 2025 Ford F350 Pickup Truck from Merit Ford for seventy-eight thousand thirty-two dollars (\$78,032.00) plus taxes.

Carried

14.6) Pickup Truck Warranty

- Murray Wheeler - That further discussion regarding the extended warranty for the 2025 Ford F350 Pickup Truck be tabled to the December, 2025 regular meeting of Council.

Carried

2025-7-15 NEW BUSINESS

15.1) Willmar United Church

- Richard Brokop - That the R.M. of Browning No. 34 offer to take Parcel K Plan 101245991 from the Arcola United Church in lieu for the tax arrears on the aforementioned property.

Carried

15.2) New Roads - Weed Control

- Pius Loustel - That further discussion regarding weed control on new roads be tabled to the August, 2025 regular meeting of Council.

Carried

15.4) Paved Roads - Speed Limit

- Murray Wheeler - That the R.M. of Browning No. 34 invite the R.M. of Coalfields No. 4 and the R.M. of Brock No. 64 to a joint committee meeting to discuss Grid 604 and Grid 605 between Highway 13 and Highway 18 on the condition that both municipalities are interested in attending.

Carried

15.5) Road Bonds - Hummingbird Energy Inc.

- Brian Fornwald - That the R.M. of Browning No. 34 sign a Road Bond Agreement with Hummingbird Energy Inc. in the amount of one hundred thousand dollars (\$100,000.00) per mile with a five percent (5%) non-refundable holdback for the following roads:

a) three quarters mile of Grid 605 E of 17-4-6 W2M.

Carried



15.6) By-Election - September 10, 2025

- Calvin Christensen - That the By-Election for the elected position of Division No. 3 Councillor be set for Wednesday, September 10, 2025.

Carried

Page 4 of Minutes - July 8, 2025

15.7) Nomination Day - August 6, 2025

- Richard Brokop - That the Notice of Call for Nominations on Wednesday, August 6, 2025 for the elected position of Division No. 3 Councillor be advertised in the Thursday, July 17, 2025 issue of the Carlyle Observer.

Carried

15.8) Polling Place

- Murray Wheeler - That the polling station for the by-election for Division No. 3 Councillor be held on Wednesday, September 10, 2025 from 9:00 a.m. to 8:00 p.m. at the R.M. of Browning No. 34 municipal office, 102 Minard Road, Lampman, Saskatchewan.

Carried

15.9) Advance Poll - September 4, 2025

- Brian Fornwald - That in the event of an election on Wednesday, September 10, 2025, the advance polling station for the by-election for Division No. 3 Councillor be held on Thursday, September 4, 2025 from 9:00 a.m. to 4:00 p.m. at the R.M. of Browning No. 34 municipal office, 102 Minard Road, Lampman, Saskatchewan.

Carried

15.10) Nomination Officers

- Calvin Christensen - That Jadon Carnduff and Michelle Johnson be appointed as nomination officers for the Wednesday, September 10, 2025 by-election.

Carried

15.11) David Dyer

- Brian Fornwald - That the R.M. of Browning No. 34 hire David Dyer as a full-time Equipment Operator/Laborer with a wage of twenty-five dollars (\$25.00) per hour and a three-month probationary period.

Carried

2025-7-16 FOREMAN ITEMS TO DISCUSS

16.1) Incident Report

- Blake Fornwald - That Council acknowledge the Incident Report regarding a broken window on the 2017 Case Puma 185 tractor from a rock thrown during mowing on Monday, June 30, 2025.

Carried

16.3) Unit 47

- Calvin Christensen - That the Foreman be authorized to obtain quotes to replace the 2019 Kenworth T880 semi.

Carried

16.4) Policy No. 400-1 - Dust Control

- Calvin Christensen - That the R.M. of Browning No. 34 amend Policy No. 400-1, Dust Control, as presented and attached to, forming part of these minutes.

Carried

Handwritten signature and initials in blue ink, located at the bottom right of the page.

Page 5 of Minutes - July 8, 2025

16.5) Kingston Midstream Dust Control

- Richard Brokop - That the R.M. of Browning No. 34 accept funding from Kingston Midstream for dust control on properties affected by adverse traffic due to the installation of pipelines through the municipality.

Carried

2025-7-17 NEXT MEETING

The next meeting be held on Thursday, August 14, 2025 at 7:00 a.m.

Carried


2025-7-18 ADJOURN

- Pius Loustel - That this meeting now be adjourned. The time being 10:53 a.m.

Carried



JB Carnduff
Administrator


Reeve